

**Myrtle Tate Elementary School  
School Organizational Team Minutes  
November 26, 2024**

The Myrtle Tate Elementary School Organizational Team meeting was called to order at 2:30pm on November 26, 2024. The meeting was held in the Family Center.

**Members present:**

Lauren Phenix, Teresa Subira, Amanda Huntsman

**Members absent:**

Claire McLin, Immunique Brown, Sarah Holstrom, Yolanda Noble

**1.0 Welcome and Roll Call**

**2.0 Approval of Minutes**

The minutes from the meeting dated October 29, 2024 were presented and approved.

**3.0 New Agenda Items**

- **3.1 Staffing Update**

Sarah Popek, Principal, informed the team that a 2nd Grade Teacher, Julia Magdaleno, accepted a vacancy position during surplus. Ms. Magdaleno was previously a teacher at Tate and is welcomed back the campus. She also stated that a Bilingual Office Specialist, replacing Celine Mejia, was recommended for hire. Her name and start date will be announced after fully vetted and hired by CCSD.

**4.1 2022 Topics**

- Principal, Sarah Popek, asked for recommendations of topics at future SOT meetings. No public comment.

**4.2 December 2024 Meeting**

- The next SOT Meeting will be held on Wednesday, December 18, 2024, at 2:30pm.

The meeting was adjourned at 2:45 pm.