

**Myrtle Tate Elementary School
School Organizational Team Minutes
October 29, 2024**

The Myrtle Tate Elementary School Organizational Team meeting was called to order at 2:30pm on October 29, 2024. The meeting was held in the Family Center.

Members present:

Lauren Phenix, Teresa Subira, Amanda Huntsman

Members absent:

Claire McLin, Immunique Brown, Sarah Holstrom, Yolanda Noble

The minutes from the meeting dated September 25, 2024 were presented and approved.

1.0 Welcome and Roll Call

- **1.1 Introductions and Elections**

The members of the 2024-2025 SOT introduced themselves. Sarah Popek, Principal, recommended Ms. Phenix serve as Chair with Ms. Subira being the Vice Chair. The motion was seconded. The vote was counted with 3 in favor and 0 opposed. The motion passed. Sarah Popek, Principal, recommended that Ms. McLin take minutes. The motion was seconded. The vote was counted with 3 in favor and 0 opposed. The motion passed.

- **1.2 SOT Purpose, Responsibilities, and Norms**

Sarah Popek, Principal, reviewed SOT's Purpose and Responsibilities, providing members with resources from the CCEA and suggested online training. She also discussed the meeting norms. The team agreed that the following norms would be continued: One voice at a time, Listen attentively, Respect all opinions and ideas, Begin and end on time, and Keep electronic distractions to a minimum. No public comment.

New Agenda Items

3.1 K-12 Code Of Conduct

Sarah Popek, Principal, provided members with of the SOT with the K-12 Code of Conduct in advance of the meeting. She overviewed the significant changes including definitions of offenses and allowable actions. The members expressed concern regarding the overuse of the word "bullying." No public comment.

4.1 2022 Topics

- Principal, Sarah Popek, asked for recommendations of topics at future SOT meetings. No public comment.

4.2 November 2024 Meeting

- The next SOT Meeting will be held based availability.

The meeting was adjourned at 2:57 pm.