

**Myrtle Tate Elementary School
School Organizational Team Minutes
December 17, 2025**

The Myrtle Tate Elementary School Organizational Team meeting was called to order at 2:30pm on December 17, 2025. The meeting was held in the Family Center.

Members present:

Lauren Phenix, Teresa Subira, Claire McLin, Amanda Huntsman

Members absent:

Immunique Brown, Sarah Holstrom, Yolanda Noble

1.0 Welcome and Roll Call

2.0 Approval of Minutes

The minutes from the meeting dated November 19, 2025 were presented and approved.

3.0 New Agenda Items

- **3.1 K-12 Code Of Conduct**
- Sarah Popek, Principal, provided members with of the SOT with the K-12 Code of Conduct in advance of the meeting. She overviewed the significant changes including definitions of offenses and allowable actions. No public comment.
- **3.2 Strategic Budget Training**
Sarah Popek, Principal, provided an overview of the Strategic Budget, explaining the different sources of allocations and the purpose/guidelines of each. She discussed the timeline of the 2025-2026 process and answered questions.

4.1 2025 Topics

- Principal, Sarah Popek, asked for recommendations of topics at future SOT meetings. No public comment.

4.2 January 2026 Meeting

- The next SOT Meeting will be held based on the availability of the Strategic Budget.

The meeting was adjourned at 2:45 pm.