

**Myrtle Tate Elementary School
School Organizational Team Minutes
October 8, 2025**

The Myrtle Tate Elementary School Organizational Team meeting was called to order at 2:30pm on October 8, 2025. The meeting was held in the Family Center.

Members present:

Lauren Phenix, Teresa Subira, Amanda Huntsman, Claire McLin, Markeya Chase, Bryana Johnson

Members absent:

None

The minutes from the meeting dated September 18, 2025 were presented and approved.

1.0 Welcome and Roll Call

- **1.1 Introductions and Elections**

The members of the 2025-2025 SOT introduced themselves. Sarah Popek, Principal, recommended Ms. Phenix serve as Chair with Ms. Subira being the Vice Chair. The motion was seconded. The vote was counted with 7 in favor and 0 opposed. The motion passed. Sarah Popek, Principal, recommended that Ms. McLin take minutes. The motion was seconded. The vote was counted with 7 in favor and 0 opposed. The motion passed.

- **1.2 SOT Purpose, Responsibilities, and Norms**

Sarah Popek, Principal, reviewed SOT's Purpose and Responsibilities, providing members with resources from the CCEA and suggested online training. She also discussed the meeting norms. The team agreed that the following norms would be continued: One voice at a time, Listen attentively, Respect all opinions and ideas, Begin and end on time, and Keep electronic distractions to a minimum. No public comment.

- **1.3 Plan for Learning Status Check 1**

Sarah Popek, Principal, reviewed the Fall 2025 MAP data and 24-25 SBAC Data. She discussed the gains in Math and small loss in ELA, noting lower growth than normal in both areas. The team agreed that a continued focus on Tier I differentiation was needed to improve proficiency.

4.1 2025 Topics

- Principal, Sarah Popek, asked for recommendations of topics at future SOT meetings. No public comment.

4.2 November 2025 Meeting

- The next SOT Meeting will be held based availability.

The meeting was adjourned at 2:57 pm.